# Software Change Request form

Document version: 1.0.

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| --- | --- |
| Client name |  |
| Contact | Tel:  | Email:  |
| Request type | [ new requirement / requirement change / design change / other ] |
| Reason | [ legal / business ] |
| Priority | [ emergency / urgent / standard ] |
| Description |  |

## Next steps

Please email this form and any supporting documentation to info@gald.us.

Emergency changes only: please follow up by calling +44 131 650 0789.